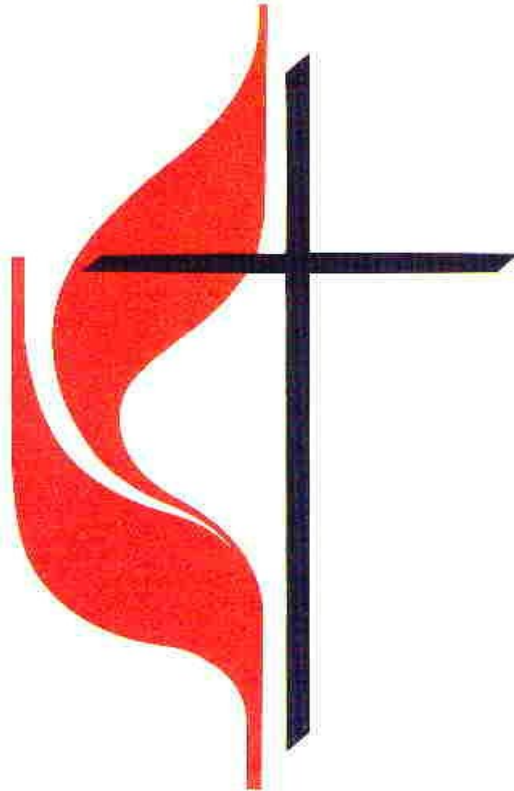


First United Methodist Church

Wedding Policy



First United Methodist Church

201 E. Third Street, Seymour, IN 47274

Phone: 812-522-1137

E-mail: fumcseymour@gmail.com

Facebook: [Seymour First United Methodist Church @ Seymour FUMC](#)

First United Methodist Church welcomes you! It is the intent of FUMC to encourage the use of the church and its facilities in a manner that brings glory to God and supports the Social Principles of the United Methodist Church, including use for family and fellowship.

You are among a very large group of people who share in the use of our facility. We are pleased to be able to share our facilities for your use and want to continue sharing these facilities. We ask that the following guidelines for groups and individuals be observed.

Wedding Policy For Members

- o Counseling with the Pastor is required before the wedding.
- o Donations/Fees: See Schedule.
- o The honorarium is traditionally the responsibility of the groom.
- o If a reception is held at the church, the rules and donations are stated in the Building Usage Form.
- o Donations are due in the church office the week prior to the wedding or reception.
- o When a “guest organist” is desired, the church organist will need to approve of her/his ability to play the organ/ clavinova. The donation will be determined by the guest organist.
- o Any donation for the soloist will be determined by the soloist.
- o The \$50 deposit for members will be returned following the wedding.
- o There will be no alcoholic beverages brought into the building or onto the church property.
- o **COVERAGE:** Any individual, group or organization meeting at First United Methodist Church of Seymour, Inc. (FUMC) **MUST** provide the Church with proof of liability insurance (\$500,00 per incident and \$1,000,000 in total coverage), either from the group/organization’s group insurance or if an individual a letter of liability from his/her personal insurance.

Wedding Policy and Other Receptions For Non-members

- o The Sanctuary may be available to any couple desiring to be married, if the church schedule allows.
- o Counseling with the Pastor is required before the wedding.
- o Donations/Fees: See Schedule.
- o The honorarium is traditionally the responsibility of the groom.
- o If a reception is held at the church, the rules and donations are stated in the Building Usage Form.
- o Donations are due in the church office the week prior to the wedding or reception.
- o When a “guest organist” is desired, the church organist will need to approve of her/his ability to play the organ/clavinova. The donation will be determined by the guest organist.
- o Any donation for the soloist will be determined by the soloist.
- o There will be no alcoholic beverages brought into the building or onto the church property.
- o **COVERAGE: Any individual, group or organization meeting at First United Methodist Church of Seymour, Inc. (FUMC) MUST provide the Church with proof of liability insurance (\$500,00 per incident and \$1,000,000 in total coverage), either from the group/organization’s group insurance or if an individual a letter of liability from his/her personal insurance.**

RECEPTION IN FELLOWSHIP HALL

1. Receptions for non-members will be monitored by a member of the U.M.W. If the U.M.W. is asked to serve/cater the reception, the fee will be determined by the U.M.W. plus the cost of the food that must be purchased if catered.
2. Receptions for members of the church need not be monitored by a U.M.W. member unless they are asked to do so. If the U.M.W. is asked to serve, the fee will be \$60.00 plus the cost of the food.

Wedding Donation Schedule

A \$50 deposit shall be made at the time a wedding is scheduled and a Building Usage Form will be signed.

	Member	Non-member
Sanctuary (rehearsal/wedding)	NA	\$75
Fellowship Hall	NA	\$85
Custodial		
Sanctuary	\$35	\$35
Fellowship Hall	\$35	\$35
Wedding Consultant	\$100	\$100
Church Organist		
Rehearsal/wedding	\$125	\$125
Accompanying a Soloist	\$25	\$25
Pastor	\$125	\$125
Wedding away	\$150	\$150
Audio/Visual Coordinator*		
*<i>(In coordination with and providing that the AV Team is available.)</i>		
Sound only	\$100	\$100
Sound & live recording	\$350	\$350
Five DVD	\$0	\$0
Additional DVDs	\$2 each	\$2 each

All fees must be submitted to the church office the week prior to the wedding.

You may do individual checks: to the church (-\$50 deposit); custodian; wedding coordinator; organist; pastor; audio/visual coordinator; or one check for the total amount may be submitted to the church.